



Training & CPD Statement

Aim:

Training can strengthen commitment, motivate staff, cut waste and boost output.

Prompts for training:

Changes in legislation

New and revised qualifications for staff

Accidents/injury

Professional errors or omissions

Introduction of new equipment

New processes/working methods

Suitable people:

All employees, temps and contractors.

Contractors and self-employed should provide evidence of their qualifications to undertake work for which they have tendered

Identifying training needs:

Staff appraisals

Questionnaires

Interview/discussion

Request/Notification of required training programme

Resourcing:

Provision is made in annual budget.

Training for personnel will be provided both internally and by appropriate providers with recognised awarding organisations approval.

Training opportunities are offered as they become available, and included in annual budget.

A record is kept of training received on the My Training Passport portal.

Signed on behalf of Plus Dynamique EURL

..... DIRECTOR

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Plus Dynamique EURL

Zone Aquatechnique, 11 Rue de Berlin, 34200, Sete, FRANCE
Tel +44 (0) 3303 308 208 Tel : +33 (07) 7 58 00 00 17 Email: contact@plusdynamique.net
www.plusdynamique.net